Adding Extended Time to Canvas Tests & Quizzes

Go to your course module.

Select the Quizzes link.

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d	Outcomes	ø	Kathryn Coxwell			
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Click on the title of the quiz or test to which you need to make adjustments.

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Click on Moderate This Quiz.

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Click on the edit pencil for the student whose time you need to adjust.

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Add the extended time to the box.

REMEMBER: Put the extra time in the box. For example, if the class gets 60 minutes and the student's accommodation is 1.5x, then the student will get 90 minutes. **Only put 30 in the box**. Canvas will add the 30 to the existing 60 for a total of 90 minutes.

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Click save.

Canvas will tell you who has extended time once you save.

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NOTE: You have to adjust the time for each student on EACH test or quiz. There is no way to change multiple students or multiple tests at the same time.